

**BROMSGROVE DISTRICT COUNCIL****Legal, Democratic and Property Services**

Roundings are generally rounded to the nearest 10p.

Service Category	charge 1st April 2020 £	% Change	Increase / Decrease £	Proposed charge from 2021 £
<b><u>ELECTORAL REGISTRATION</u></b>				
<b><u>Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	20.00	0.00%	0.00	20.00
- for each 1,000 names or part thereof	1.50	0.00%	0.00	1.50
<b>In printed form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	5.00	0.00%	0.00	5.00
<b><u>Marked Election Register Sales*</u></b>				
<b>In data form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	1.00	0.00%	0.00	1.00
<b>In printed form</b>				
- basic fee	10.00	0.00%	0.00	10.00
- for each 1,000 names or part thereof	2.00	0.00%	0.00	2.00
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00%	0.00	5.00
<b><u>Miscellaneous Charges</u></b>				
* Address labels printed	13.50	0.00%	0.00	13.50
* - for each 1,000 properties or part thereof	6.80	0.00%	0.00	6.80
- street list	13.50	0.00%	0.00	13.50
* - Data Property Addresses	24.50	0.00%	0.00	24.50
* - For each 1,000 properties or part thereof	1.90	0.00%	0.00	1.90
<b><u>Comments</u></b>				
No proposed changes as most charges are prescribed by legislation				
<b><u>LEGAL</u></b>				
- Legal work (per hour)	142.90	2.75%	3.90	146.80
- Legal Consent - Admin Fee	25.40	2.75%	0.70	26.10
- RTB	199.60	2.75%	5.50	205.10
- Consent for proposed works	156.90	2.75%	4.30	161.20
- Retrospective Consent	165.10	2.75%	4.50	169.60
Garden License	243.10	2.75%	6.70	249.80
Wayleave Agreement	364.70	2.75%	10.00	374.70
Deed of Grant or Easement	382.20	2.75%	10.50	392.70

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
License to Assign	382.20	2.75%	10.50	392.70
Rent Deposit Deed	382.20	2.75%	10.50	392.70
Authorised Guarantee Agreement	382.20	2.75%	10.50	392.70
License for Alterations	382.20	2.75%	10.50	392.70
License to Sublet	382.20	2.75%	10.50	392.70
Deed of Variation	382.20	2.75%	10.50	392.70
Grant of Lease	516.90	2.75%	14.20	531.10
Extended Lease	516.90	2.75%	14.20	531.10
Deed of Surrender	382.20	2.75%	10.50	392.70
Tenancy at Will	382.20	2.75%	10.50	392.70
Renewal of Lease	382.20	2.75%	10.50	392.70
<b>Section 106:</b>				
- Private Owner	534.00	2.75%	14.70	548.70
- Each additional unit added (up to a maximum of £1,650)	66.80	10.00%	6.70	73.50
- Affordable housing schemes	1,002.50	2.75%	27.60	1,030.10
- Deed of Variation	381.00	2.75%	10.50	391.50
- Fee for agreeing a unilateral undertaking	381.00	2.75%	10.50	391.50
<b>Other Fees</b>				
- Fees for sale of property under Low Cost Housing Scheme	262.70	2.75%	7.20	269.90
- Fees for purchase of additional 30% Share	171.40	2.75%	4.70	176.10
- Fees for preparation of Deed of postponement	111.90	2.75%	3.10	115.00
- Administration fee for the grant of licences for more than 12 months	62.90	2.75%	1.70	64.60
- Issuing of consents (transfer of mortgage)	74.20	2.75%	2.00	76.20
Minor land sales up to £10,000	501.90	2.75%	13.80	515.70
Major Land sales £10,000+ <b>2.75% of purchase price with a minimum charge of £500</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Major Land sales £50,000+ <b>2.75% of purchase price with a minimum charge of £750</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee
Deed of Release of Covenant	382.20	2.75%	10.50	392.70
- Footpath Diversion Orders	2,131.00	2.75%	58.60	2,189.60
<b>Comments -</b>				
The charges have been increased in line with cost recovery. The 10% increase for S106s will only affect larger developments, costs can be complex and have not increased to reflect the work. The transfer to an hourly rate has not worked in practice so this is a better way of ensuring costs are adequately covered.				
<b>LAND SEARCHES</b>				
<b>Single Con29 Question</b>				
Official Certificate of Search (LLC1) only	28.40		0.80	29.20
CON29R Enquiries of Local Authority (2016)				
- Residential	110.70		0.90	111.60
- Commercial	155.40		0.90	156.30
Standard Search Fee: LLC1 and CON 29R combined				
Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021

	£		£	£
- Residential	139.10		3.80	142.90
- Commercial	183.80		5.10	188.90
CON 290 Optional enquiries of Local Authority (2007)				
(Questions 5,6,8,9,11,15) per question	13.10		0.40	13.50
(Questions 7,10,12,13,14,16-21) per question	6.60		0.20	6.80
(Question 22)	28.00	7.14%	2.00	30.00
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	51.30		1.40	52.70
Question 4	15.40		0.40	15.80
Each additional parcel of land (LLC1 and CON29R)	24.00		0.70	24.70
Refresher Search - <b>to be deleted</b>	41.40		-41.40	0.00
Expedited (within 48 hrs)	32.80		0.90	33.70

**Comments -**

Costs increased are done on a cost recovery basis.

"The "Refresher Search" – can be removed as it is not a search that is used."

**PARKSIDE SUITE**

**Per Hour (Suggest min Hire of 2hrs)**

**Main Room**

Community Group	23.00	0.00%	0.00	<b>23.00</b>
Regular Hire	35.00	0.00%	0.00	<b>35.00</b>
Commercial Hire	46.00	0.00%	0.00	<b>46.00</b>

**Committee Room**

Community Group	13.00	0.00%	0.00	<b>13.00</b>
Regular Hire	19.00	0.00%	0.00	<b>19.00</b>
Commercial Hire	25.50	0.00%	0.00	<b>25.50</b>

**Committee Room 2 – Full Day**

Community Group	75.00	0.00%	0.00	<b>75.00</b>
Regular Hire	88.00	0.00%	0.00	<b>88.00</b>
Commercial Hire	106.00	0.00%	0.00	<b>106.00</b>

**Committee Room 2 – Half Day**

Community Group	45.00	0.00%	0.00	<b>45.00</b>
Regular Hire	60.00	0.00%	0.00	<b>60.00</b>
Commercial Hire	72.00	0.00%	0.00	<b>72.00</b>

**Committee Room 2 – per hour (min 2Hours)**

Community Group	17.00	0.00%	0.00	<b>17.00</b>
Regular Hire	22.00	0.00%	0.00	<b>22.00</b>
Commercial Hire	30.00	0.00%	0.00	<b>30.00</b>

**Combined**

Community Group	31.00	0.00%	0.00	<b>31.00</b>
Regular Hire	49.00	0.00%	0.00	<b>49.00</b>
Commercial Hire	67.50	0.00%	0.00	<b>67.50</b>

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
<b><u>Half Day up to 5pm (max 4hrs)</u></b>				
<b>Main Room</b>				

Community Group	86.00	0.00%	0.00	<b>86.00</b>
Regular Hire	105.00	0.00%	0.00	<b>105.00</b>
Commercial Hire	172.50	0.00%	0.00	<b>172.50</b>
<b>Committee Room</b>				
Community Group	38.00	0.00%	0.00	<b>38.00</b>
Regular Hire	52.00	0.00%	0.00	<b>52.00</b>
Commercial Hire	65.00	0.00%	0.00	<b>65.00</b>
<b>Combined</b>				
Community Group	105.00	0.00%	0.00	<b>105.00</b>
Regular Hire	150.00	0.00%	0.00	<b>150.00</b>
Commercial Hire	215.00	0.00%	0.00	<b>215.00</b>
<b><u>Full Day Up to 5pm</u></b>				
<b>Main Room</b>				
Community Group	160.00	0.00%	0.00	<b>160.00</b>
Regular Hire	200.00	0.00%	0.00	<b>200.00</b>
Commercial Hire	280.00	0.00%	0.00	<b>280.00</b>
<b>Committee Room</b>				
Community Group	65.00	0.00%	0.00	<b>65.00</b>
Regular Hire	78.00	0.00%	0.00	<b>78.00</b>
Commercial Hire	96.00	0.00%	0.00	<b>96.00</b>
<b>Combined</b>				
Community Group	205.00	0.00%	0.00	<b>205.00</b>
Regular Hire	260.00	0.00%	0.00	<b>260.00</b>
Commercial Hire	345.00	0.00%	0.00	<b>345.00</b>
<b><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></b>	345.00	0.00%	0.00	<b>345.00</b>
Only half day and full day rates allowed for weekends. No hourly rates.				
All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight				
Sunday hire rates by negotiation.				
Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.				
<b><u>Customer Services</u></b>				
<b>Interview rooms (based at the service centre)</b>				
- Per Full day (9am - 5pm)	44.40	0.00%	0.00	<b>44.40</b>
- Per Half day (9am-1pm/1pm-5pm)	27.80	0.00%	0.00	<b>27.80</b>
- Per hour (1Full hour only)	9.50	0.00%	0.00	<b>9.50</b>
<b><u>Comments</u></b>				
No changes for 2021/22 as we wish to retain our current customer base and ensure bookings return to us after the covid epidemic. We want to ensure we remain affordable and competitive to encourage new business and support those who have suffered through the pandemic				
<b>Service Category</b>	<b>charge 1st April 2020</b>	<b>% Change</b>	<b>Increase / Decrease</b>	<b>Proposed charge from 2021</b>
	£		£	£

**Bromsgrove Markets****3 x 3 Market Stall (per day)**

Tuesday Regular Trader	26.50	0.00%	0.00	<b>26.50</b>
Tuesday Casual Trader	28.50	0.00%	0.00	<b>28.50</b>
Each additional stall requested	11.50	0.00%	0.00	<b>11.50</b>
Friday Regular Trader	30.50	0.00%	0.00	<b>30.50</b>
Friday Casual Trader	32.50	0.00%	0.00	<b>32.50</b>
Each additional stall requested	11.50	0.00%	0.00	<b>11.50</b>
Saturday Regular Trader	32.50	0.00%	0.00	<b>32.50</b>
Saturday Casual Trader	34.50	0.00%	0.00	<b>34.50</b>
Each additional stall requested	12.00	0.00%	0.00	<b>12.00</b>
All 3 days (Annual booking per week) - <b>Charge to be deleted</b>	80.70	0.00%	<b>-80.70</b>	<b>0.00</b>
All 3 days (Casual booking per week) - <b>Charge to be deleted</b>	86.70	0.00%	<b>-86.70</b>	<b>0.00</b>

**6 x 3 Market Stall**

Tuesday Regular Trader - <b>Charge to be deleted</b>	38.00	0.00%	<b>-38.00</b>	<b>0.00</b>
Tuesday Casual Trader - <b>Charge to be deleted</b>	40.00	0.00%	<b>-40.00</b>	<b>0.00</b>
Friday Regular Trader - <b>Charge to be deleted</b>	41.00	0.00%	<b>-41.00</b>	<b>0.00</b>
Friday Casual Trader - <b>Charge to be deleted</b>	44.00	0.00%	<b>-44.00</b>	<b>0.00</b>
Saturday Regular Trader - <b>Charge to be deleted</b>	44.00	0.00%	<b>-44.00</b>	<b>0.00</b>
Saturday Casual Trader - <b>Charge to be deleted</b>	46.50	0.00%	<b>-46.50</b>	<b>0.00</b>
All 3 days (Annual booking per week) - <b>Charge to be deleted</b>	111.00	0.00%	<b>-111.00</b>	<b>0.00</b>
All 3 days (Casual booking per week) - <b>Charge to be deleted</b>	121.40	0.00%	<b>-121.40</b>	<b>0.00</b>

**Catering Van**

Tuesday Regular Trader	25.50	0.00%	0.00	<b>25.50</b>
Tuesday Casual Trader	30.00	0.00%	0.00	<b>30.00</b>
Friday Regular Trader	29.50	0.00%	0.00	<b>29.50</b>
Friday Casual Trader	34.00	0.00%	0.00	<b>34.00</b>
Saturday Regular Trader	31.50	0.00%	0.00	<b>31.50</b>
Saturday Casual Trader	36.00	0.00%	0.00	<b>36.00</b>
All 3 days (Annual booking per week) - <b>Charge to be deleted</b>	78.00	0.00%	<b>-78.00</b>	<b>0.00</b>
All 3 days (Casual booking per week) - <b>Charge to be deleted</b>	83.60	0.00%	<b>-83.60</b>	<b>0.00</b>

**Table only booking for Craft Markets (only available in good weather)**

First two 5ft tables	15.00	0.00%	0.00	<b>15.00</b>
each additional table	5.00	0.00%	0.00	<b>5.00</b>

**Service Category**

charge 1st April 2020

% Change

Increase /  
DecreaseProposed charge from  
2021

£

£

£

**Electric**

Regular 3 day traders	9.20	0.00%	0.00	<b>9.20</b>
Casual/Single day traders per day	5.00	0.00%	0.00	<b>5.00</b>

**Trade Waste Collection**

Regular 3 day traders	2.60	0.00%	0.00	<b>2.60</b>
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Casual/Single day traders	5.00	0.00%	0.00	<b>5.00</b>
<b><u>Other Market Charges - New Charges</u></b>				
<b>Vintage, Craft and Food Markets</b>				
Single Stall	0.00	0.00%	20.00	<b>20.00</b>
Additional stalls	0.00	0.00%	10.00	<b>10.00</b>
Catering units/pitch	0.00	0.00%	15.00	<b>15.00</b>
<b>Sunday Food Festival Markets</b>				
Price by negotiation to include staff on cost and overtime	0.00	0.00%	0.00	<b>price on negotiation</b>
<b>Seasonal Traders</b>				
Seasonal supplement per stall for seasonal adhoc traders in December	0.00	0.00%	5.00	<b>5.00</b>
<b>Market Hire</b>				
Hiring cost of providing a market to Parish Councils or other organisations	0.00	0.00%	700.00	<b>700.00</b>
<b>Trader Incentive Scheme</b>				
New traders attending the market on a Tuesday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	14.25	<b>14.25</b>
New traders attending the market on a Friday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	15.25	<b>15.25</b>
New traders attending the market on a Saturday will be charged 50% rent fee for 4 weeks continuous weeks only (based on a 3m x 3m stall)	0.00	0.00%	17.25	<b>17.25</b>

**Comments**

We are not increasing the fees and charges this year to support traders after the difficult year 2020/21. Any increase could have a detrimental effect on traders attending and could result in the reduction of footfall not only to the market but also to the town centre itself

3 day booking to be deleted due to being replaced by the dialy breakdowns.

6m X 3m Market Stalls to be deleted as markets gazebo's are charged on a single gazebo rate (3m x 3m) and any additional gazebo's are charged at the additional stall rate as some traders have 3, 4 and 5 gazebo's

Service Category	charge 1st April 2020	% Change	Increase / Decrease	Proposed charge from 2021
	£		£	£
<b><u>Property Services - New Charges</u></b>				
Minor Land Sales Request for Information	0.00	0.00%	52.90	<b>52.90</b>
Minor Land Sales Full Application	0.00	0.00%	387.35	<b>387.35</b>
Advertising - Estimated Fee	0.00	0.00%	657.30	<b>657.30</b>
Surveyors Fees - Estimated Fee	0.00	0.00%	528.25	<b>528.25</b>

**Comments**

New charges for 2021/22 and fees are calculated using a cost recovery basis.